

Separate Privacy Statement for applications according to DSGVO

Thank you for your application and your interest in Verkehrswacht Parkplatz GmbH.

Hereinafter we would like to explain to you how we will process your personal data in the context of your application.

For safety reasons and for the protection of the transfer of personal details and other confidential content (e.g. orders or requests to the person in charge) our websites use SSL and TLS encryption. You can recognize an encrypted connection by the string "https://" and the lock symbol in your browser line.

However, please note that a transmission of your email via email will normally be unencrypted if you do not use self-contained encryption methods.

I. Person in charge and data protection officer

1. **Responsible body** for gathering, processing and use of your personal details defined by Article 4 No. 7 DSGVO (data protection regulation) is

Verkehrswacht Parkplatz GmbH
Heinrichstr. 24
40239 Düsseldorf
Germany
Phone: +49 211 586 707-0
E-Mail: info@parkservice24.de
Website: www.parkservice24.de
Managing directors: Dr. Andreas Iding, Stephan Pieper

Responsible body for processing personal data is the natural or legal person which alone or jointly with others determines the purposes and means of processing personal data.

2. **Our data protection officer** can be reached under:

Verkehrswacht Parkplatz GmbH
Der Datenschutzbeauftragte
Heinrichstr. 24
40239 Düsseldorf
Germany

Data protection enquiries can also be placed via the email address datenschutz@parkservice24.de

II. Description and scope of data processing

1. Application per email

We process the personal data that we receive from you in the course of the application procedure.

Such data will contain information about you given in your application like name, gender, postal address, phone numbers and email address, age, place and country of birth, citizenship, marital status and a photo of yours.

Normally, such data also contain information about your motifs for applying and information about your CV including testimonies from your training organisations or former employers. In addition, these data can contain information about your hobbies or honorary appointments.

Moreover, we will collect personal data from personal or telephone conversations and miscellaneous data which will come up in the course of communicating with you.

2. Application via our application portal

If you decide on using our application tool provisioned on our websites for your application we will process the personal data that you will enter in the course of using the application tool.

Such data will contain information about your name, gender, marital status as well as your desired starting day in our company.

We will also process your postal address, phone numbers and email address.

In addition, we will process information about citizenship and possession of a residence and work permit.

In our application tool we also give you the opportunity to upload various documents. When using the upload function you are free to decide about which personal information you want to forward to us. Normally, this will include information about your motifs for applying and information about your CV including testimonies from your training organisations or former employers as well as information about date, place and country of birth and a photo of yours.

In addition, these data can contain information about your hobbies or honorary appointments.

III. Legal basis for and purpose of processing personal data

The processing of your personal data will take place for the **initiation of contractual relationships** on the legal basis of **Art. 6 Par. 1 lit. b DSGVO**. The personal data transmitted by you are utilized in the course of an application process in order to fill job vacancies so we can use them for a job interview with you in the course of a selection procedure.

The processing of your personal data will take place also for protecting our legitimate interests on the legal basis of **Art. 6 Par. 1 lit. f DSGVO**, insofar it is necessary for the **rejection of enforced legal claims** against us resulting from the job application procedure. Thus, due to the application procedure reciprocal legal claims might occur (e.g. pre-contractual claims or claims resulting from General Equal Treatment Act). The collected data are necessary for the establishment, exercise and defense of these (potential) legal claims.

In case an **employment relationship** between you and us is established the personal data we already received from you will be stored on the legal basis of **Art. 6 Par. 1 lit. f DSGVO** for the purpose of the employment relationship. These data serve to guard our legitimate interests in the course of abuse control and as a basis for your future career development (e.g. recognition of further training and education opportunities/demands depending on previous knowledge, promotion opportunities depending on existing qualifications etc.).

IV. Duration of storage

If needed, we process and store your personal data for the duration of the application process. If an employment relation should follow the application process these data will be stored further and transferred to the personnel file. Otherwise the application process will be ended by a letter of rejection to you. At latest 6 months after you received the rejection the data will be deleted. This does not apply if processing and storage of your personal

data are necessary for the establishment, exercise and defense of legal claims (for the duration of the legal dispute).

Finally, the duration of storage is determined by the statutes of limitation which can last up to 30 years according to §§ 195 civil code (BGB) whereas the regular limitation period amounts to 3 years

VI. Order processing and data transmission aside from that

We transmit data to our sub-contractors who have been assigned by our company with the execution of services.

First of all, this is the company Source Tree GmbH, Düsseldorfstr. 30, 40219 Düsseldorf who is responsible for the **technical support** of our website.

Source Tree GmbH itself has concluded an order processing agreement with Amazon Web Services Inc. (AWS) to be able to receive hosting services from AWS. Our websites are hosted by AWS, therefore your data will be transmitted to and processed by AWS on our behalf. These data will be processed exclusively on AWS servers in Germany and stored pseudonymised for 7 days. AWS privacy policy can be found under: <https://aws.amazon.com/de/privacy/>

These service providers were selected and assigned with utmost care and are bound by our instructions and are reviewed at regular intervals. In this respect, Art. 28 DS-GVO serves as our legal basis so we can guarantee that your personal data are adequately protected and will only be processed for purposes which were agreed between us and our service providers.

Moreover, we will only transmit your personal data to third parties in the following cases:

- if we received your explicit consent according to Art. 6 Par. 1 S. 1 lit. a DS-GVO,
- if there is a legal obligation for the transmission according to Art. 6 Par. 1 S. 1 lit. c DS-GVO, for example in relation to criminal prosecution or
- for the establishment or defense of legal claims or the exercise of claims in case it cannot be assumed that the transmission conflicts with a major legitimate interest of the party concerned.

V. Rights of persons affected

You have the following rights concerning your personal information held by us:

- The right to disclosure (Art. 15 DS-GVO) about your data processed by us;
- The right to rectification (Art. 16 DS-GVO) or completion of your data processed by us;
- The right to deletion (Art. 17 DS-GVO) of your data processed by us insofar the processing is not exceptionally necessary according to Art. 17 Par. 3 DS-GVO;
- The right to restriction of processing (Art. 18 DS-GVO);
- The right to information (Art. 19 DS-GVO);
- The right to data portability (Art. 20 DS-GVO);
- The right to object or to withdraw consent (Art. 7 Abs. 3 DS-GVO).

In addition you have the right to lodge a complaint with a data protection supervising authority if you are of the opinion that our processing of your personal data is unlawful. Relevant authorities are the state officers for data protection, the relevant contact person can be found under e.g. <https://www.ldi.nrw.de/>.

Objection against processing of your data

Insofar as our processing of your personal data is based on the balancing of interests you can enter an objection to processing. This is the case if the processing in particular is not necessary for the execution of a contract with you. This we will illustrate through a corresponding description of the functions. If you execute such an objection we will ask you to lay out the reasons why we shall not process your personal data in the usual way. In case of your reasonable objection we will examine the situation and will either stop or adjust data processing or will point out to you our compelling legitimate grounds for continuing the processing.

As of September 2019